



# NSW DEPARTMENT OF COMMUNITY SERVICES

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Ms Jessica Browne  
Coordinator  
Emergency First Response  
Unit 3  
4 Skyline Place  
Frenchs Forest NSW 2086

OCC 05/0031

Dear Ms Browne

I refer to your letter seeking approval for the first aid course provided by your company to be approved as an appropriate course for child care workers.

As you will be aware, the requirement for child care workers to hold a first aid qualification is in accordance with the requirements of the *Children's Services Regulation 2004*. This Regulation requires that the provider of the first aid course be accredited by WorkCover, is a Registered Training Organisation, and that the course content meets the *First Aid Training for Child Care Workers, Guidelines for Course Content 2000* produced by the Department of Community Services.

From the information provided it appears your company is a Registered Training Organisation (Cert No: 2003/003426), is an accredited training provider through WorkCover (Approval No: FA 03146), and the course content meets the requirements of the *First Aid Training for Child Care Workers, Guidelines for Course Content*. Therefore child care workers undertaking the Care for Children First Aid Course with Emergency First Response will hold a qualification which meets the requirements of the Regulation. This approval is in place until such time as the first aid requirements in the Regulation change, or the content of the approved course changes.

If you would like to discuss this matter further I invite you to contact Merryl Bingham in the Office of Childcare on telephone 9716 2109.

Yours sincerely

Geraldine Andrews  
Director, Children's Services

Date: 7/4/05