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RECEIVED

1 1 2004

3 February 2004

Mr. Chris Robinson
Director of Training and Industrial Relations
Emergency First Response Corporation
30151 Tomas Street
Rancho Santa Margarita, CA 92688

Dear Mr. Robinson:

This letter is to inform you that your certifying organization ("Emergency First Response") and their CPR and First Aid curriculum ("Care for Children") that you offer has been approved for City Child Care Training Credit through our Boise City Child Care Training Network. All instructors must maintain their certification as current through the certifying organization for this approval to remain in force. Please ensure that the following network standards are met:

## **Network Training Standards**

All training performed for childcare providers shall conform to the following standards:

- 1. All courses shall provide the following items to the student:
  - Course Syllabus
  - Course Reference Materials
  - Testing of Student's Knowledge
  - Course Evaluation Form
- 2. Course Instructors should have appropriate and reasonable qualifications based on academic and/or vocational experience directly related to the course they are teaching.
- 3. CPR and First Aid Training is documented on the red bordered Boise City Child Care Training Network Certificate.
- 4. Each course offered to the public by any network member is advertised in the Boise City Child Care Licensing Website at least one month prior to commencement.

You can pick-up your red certificates at our office on 150 North Capitol Blvd. (City Hall), they are \$.06 cents a piece and can be bought in lots of 100. Your course information has been listed on our website. I appreciate your participation in our Network and if you have any questions please feel free to call me at 384-3705.

Sincerely,

Robert E. Barros-Bailey Deputy City Clerk