

U.S. DEPARTMENT OF LABOR

**Occupational Safety & Health Administration
1111 Third Avenue, Suite 715
Seattle, Washington 98101 - 3212**



February 24, 2003

Linda Van Velsan
Educational Consultant
Training and Quality Management
Emergency First Response Corp.
30151 Tomas Street
Rancho Santa Margarita, CA 92688

Dear Ms. Van Velsan:

As requested, we have reviewed the CPR and first aid training materials developed by Emergency First Response Corporation. The training materials were comprehensive and appear to meet OSHA's requirements for the training of employees to render first aid.

We do have one recommendation, however. The materials adequately cover the importance of and when to activate the Emergency Medical Service. It may be helpful to include in the user's manual a form and/or wallet card that can be filled out with the telephone number(s) for the established emergency medical provider. A wall size form would be useful for posting in fixed workplaces and a wallet card would be useful for employees traveling and working in temporary or remote locations.

Thank you for the opportunity to review and comment on your training materials. If we can be of any further assistance, please contact us at (206) 553-5930.

Sincerely,

A handwritten signature in cursive script, appearing to read "Richard S. Terrill".

Richard S. Terrill
Regional Administrator